

Graduate Council Meeting Minutes

140 Toomey Hall

12:00 pm, Wednesday, April 3, 2019

Roll Call by K. Perry (serving as secretary for absent D. Oerther)

Present: M. Moats, J. Winiarz, G. Markowski, D. Malone, K. Perry, L. Gertsch, B. Flachsbart, S. Stanley, A. Henslee, D. Fischer, M. Insall, C. Tsatsoulis

M. Insall called meeting to order at 12:08 PM

M. Moats moved to approve March 6, 2019 minutes. Approved

1. President's report

- Announced members of Academic Requirements Committee
 - Daniel Fischer
 - Prakash Reddy
 - Ed Malone
 - Cassie Elrod
 - Ayodeji Alajo
- Covered the charge for the committee
- Reviewed Members of the Rules and Regulations Revision Committee
 - Reviewed charge for that committee
- No reports from either of these committees at this time
- Plans for Awards Banquet
 - Venue decided to be Public House
 - Date TBD
 - Provost has committed funding

2. Membership Committee Report

- Not able to get entire committee to meet yet since last Graduate Council meeting.
- From the rules and regulations, Graduate council does not have to view/approve changes to membership rules before it goes to the graduate faculty.
- Reviewed the changes, parts E and F in the document (GFC approved new sections III E F) emailed by Katherine Wagner on 3/28/19.
- Motion to accept how E is written and recommend passage at graduate faculty.
 - Motion carries unanimously
- Motion to accept how F is written and recommend passage at grad faculty
 - Motion carries, 1 nay

3. Keith Strassner from Tech Transfer (Release process for theses/dissertations with one year holds)

- Backlog of theses/dissertations that remain on hold after one year from patent pending reasons

- Recommendation from Tech Transfer to Library whether to release or not after one year
 - New plan to automatically release if no patents filed or pending in that one year
 - One year after the thesis/dissertation is submitted, the thesis/dissertation would be automatically released for patent pending holds unless Tech Transfer office tells them not to. Security hold reasons will not be affected.
 - B. Flachsbart motioned to approve process; L. Gertsch seconded. Passed
- Motion to adjust the graduate office forms accordingly based on the above bullet point.
 - B. Flachsbart motioned to approve this new process; L. Gertsch seconded. Passed

4. Dr. Tsatsoulis (External Reviewer's Site Visit Status Update)

- Report from visitors expected at the end of the month. Report will be shared with Graduate Faculty.

5. Dr. Tsatsoulis (Repeating courses which have fallen outside allowable time limit)

- Policy currently in place where a grad student passes with C or better cannot repeat the course ever, even if the course was taken beyond the time limit for the course to count toward graduation. He suggested Graduate Council recommend to Faculty Senate that a course taken beyond the time limit and received a grade of C or better can be repeated.
- Motion to recommend to the Faculty Senate to allow graduate students to repeat graduate courses if they have fallen outside of the allowable time limit. Motion by G. Markowsky; S. Stanley seconded.
 - Motion passes, 1 nay
 - Asks that council members share this with department faculty to get feedback

6. New business

- Would it be helpful to work with Dr. Tsatsoulis to come up with a graduate newsletter to keep faculty up to date what is going on?
 - B. Flachsbart mentioned he has so much spam and messages in email it would just get lost in the shuffle. M. Moats agreed and suggested that the chairs encourage their council members to actually come to the meeting.
 - J. Winiarz suggested bringing back pizza. Dr. Tsatsoulis committed support for pizza and water at future meetings.

G. Markowsky motioned to adjourn; L. Gertsch seconded. Meeting adjourned at 12:55 PM.